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| **الشهر / السنة Month / Year** | **عنوان المطبوع Publication Title** | **م. No.** |
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**إسم المرسل: Submitted by: ……………………………………………………………………………………………………………………………………………………………………………………………………………………………..……………………**

**التاريخ / التوقيع: Date \ Signature: …………………………………………………………………………………………………………………………………………………………….………………………………………………………………………**

**إسم المستلم: Received by: ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………**

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**ملاحظات: Notes: ……………………………………………………………………………………………………………………………………………………………………………………………………….………………………………………………………………..**